

TMC

TEXAS MEDICAL CENTER

VOLUNTEER SERVICES COUNCIL

Tuesday, July 19, 2016

12 – 1:30 p.m.

TMC Executive Offices – Trevisio

Council Members Present:

Gabrielle Montoya, Houston Methodist

Cheronda Rutherford, Houston Methodist

Ashely Minkeu, HCPHES

Frankie Duenes, Gulf Coast Regional Blood Center

Janett Gutierrez, UTHealth

Patricia Egerman, St. Dominic Village

Jerry Evans, University of Houston

Jacquelyn Jones, Memorial Hermann

Ashleey Garner, Depelchin Children's Center

Laura Davis, LifeGift

Kimberlyn Clarkson, Ronald McDonald House

Jessica Segal, Harris Health

Kimberly Brown, Harris Health

Guests Present:

Shelita Magee, DeBakey Veterans

TMC Members Present:

Larry Stokes, SVP Shared Services

Tatum Boatwright, Marketing Associate

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HIGHLIGHTS

- I. Welcome & Introductions– Larry Stokes, TMC, and Frankie Duenes, Gulf Coast Regional Blood Center
 - The meeting commenced shortly after noon. Everyone present went around the room and introduced themselves.

- II. Old Business: Re-Cap and Feedback on Salute to Volunteers
 - The council meeting started with a debrief from our Salute to Volunteers event that was held in May this past year. Last year's attendance reached a total of over 175 people and raising over \$8,000. The council provided a strong amount of feedback over different

things to keep the same or change for next year. The items below are a couple of the topics discussed.

- Parking Logistics – Look into different lots that are closer to the space
- Registration – Starting to promote the event sooner and making sure all institutions know about the event.
- Committee Members – Keeping committees the same, this seemed to help work best with the flow and allowed everyone to be apart.
- Ticket and Table Sign in Sheets – This worked great and was an easy way for guests to sign in.
- Raffle Drawing for next year – This will allow provide guests who bring their ticket the opportunity to win a prize for bringing their ticket to the event.
- Also, next year's Salute to Volunteers event will be on **May 11, 2017**.
- Since the date is picked this far in advance, our council members will be reaching out to different guest speakers to hope and secure someone for next year's advance.

III. Planning – TMC Volunteer Services Workshop

- The council will be hosting their first series of volunteer workshops in the fall. The event will be on **October 6, 2016 from 8:30 a.m. – 12:30 p.m.** at the Gulf Coast Regional Blood Center.
- Throughout this half day of events, we will be having three different preliminary sessions that attendees can learn about different topics that relate to volunteers. These will include topics such as social media, volunteer recruitment and organization.

- Each council member will get to attend the event and get to bring a guest from their institutions. As the council continues to host these workshops, we hope to expand the attendance in future years.

IV. Announcements

V. Action Items:

- **Council Members:** If you are reaching out to speakers for our workshops. Please email Tatum Boatwright (tboatwright@tmc.edu) & Frankie Duenes (fduenes@giveblood.org) with the name, job information and topic.
- **Tatum Boatwright & Co-Chairs:** Work on logistics for the TMC Volunteer Services Workshop.
- **Council Members:** Start thinking about guest speakers we can invite to our next year's Salute to Volunteers Event. We would like to have a speaker set by the end of 2016!
- **Council Members:** If you have any additional feedback or comments for Salute to Volunteers 2016, please let Tatum Boatwright (tboatwright@tmc.edu) know before the next council meeting.

Next Meeting:

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TBA

12: – 1:30 PM

TMC Executive Offices – Trevisio

6550 Bertner Ave.

Sixth Floor

Houston, TX 77030