

TMC



TEXAS MEDICAL CENTER

RESEARCH DIRECTORS COUNCIL

Monday, March 7, 2016

8:00 – 9:00 AM

TMC Executive Offices – Trevisio

Council Members Present:

Susan Tortolero Emery, UT Health
George Stancel, UT Health
Julia Thompson, Harris Health
Karen Ethun, Rice University
Adam Kuspa, Baylor College of Medicine
Carlos Garcia, Rice University
Mary Ann Ottinger, University of Houston
Cheryl Lyn Walker, Texas A&M University
Judi Linton, Shriners Hospital
Susan Blaney, Baylor College of Medicine
Claudia Smith, St. Luke's Health
Suzanne Tomlinson, Rice University
Cindy Farach-Carson, Rice University

Others Present:

Michele Perchonok, NASA
Alex Ortiz, Texas Women's University

TMC Members Present:

Morgan Farrar Brown, Business Strategist
Tatum Boatwright, Marketing Associate
Shawn Cloonan, General Counsel

HIGHLIGHTS

- I. Welcome
 - The meeting commenced a little after 8:00 a.m. Everyone present went around and introduced themselves.
- II. Announcements from Council
- III. Charge Master Process Briefing
 - Morgan updated the council on the current status of the Charge Master Process. Currently, TMC is working to create a budgeting process for multi-site clinical trials that will help to streamline the contracting process. This effort will help to establish a single point of entry for industry to access the TMC campus for multi-site research.
- IV. Update on TMC IRB
 - The council asked questions and discussed potential plans and issues for the future of TMC IRB.
 - Nominees to serve on Panel
 - Institutions will nominate members from their institutions to serve on the TMC IRB Panel. The time commitment for this council will be one to two hours a week, with the pay to be determined.
 - Training
 - All board members will be required to independently read and complete an exam. The training will also, conduct interactive training and education sessions for the TMC IRB member.
- V. Clinical Research R&D Network Agreement Update
 - Shawn Cloonan, Texas Medical Center, updated the council on the current position of TMC IRB. He discussed the dynamic balance of a foundational agreement that will be both functional and expandable for the future.
 - Document template request:
 - COI forms
 - Clinical research budgeting templates and/or process
 - Data sharing policies and/or agreements
 - IP Policies
- VI. Other Business
 - GCC Core Facility Agreement

- The council reviewed the current status of the GCC Core Facility Agreement. This agreement, will allow the sharing of cores across the participating TMC institutions.
- A website will be developed for the facilities to easily access and maintain any information pertaining to available cores. Institutions will be able to select or delete the courses they would like to share through the website portal.

VII. New Business

- Biobanking Resources
 - The council discussed the need for fresh tissue, as this is a prevalent need across the TMC Campus. Council members were asked to help identify different TMC biobanking resources and NIH resources.
 - An idea to connect the institutions with animal and veterinary programs was brought up.
 - Overall, the council agrees that this is an unmet need and will be a valuable asset to the research community.

VIII. Action Items:

- **Council Members:** Please send the documents and/or templates for the R&D Network Agreement to Tatum Boatwright (tboatwright@tmc.edu), the sooner the better. The documents include
 - COI forms
 - Clinical Research budgeting templates and/or process
 - Data sharing policies and/or agreements
 - IP Policies
- **Council Members:** Please submit the applications for members to serve on the TMC IRB Panel. Applications can be sent to Morgan Farrar Brown (mbrown@tmc.edu) or Tatum Boatwright (tboatwright@tmc.edu). The application and information about becoming a member is attached.
- **Council Members:** Please send any information pertaining to biorepository resources available to the TMC Community to Tatum Boatwright (tboatwright@tmc.edu).

Next Meeting:

TBA

TMC Executive Offices – Trevisio

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